

# *Cotleigh Parish Council*

## **Minutes of the Annual Cotleigh Parish Council Meeting held in the Village Hall at 7.15pm on Tuesday 14<sup>th</sup> May 2019**

**1/18. Election of Chairman:** Cllr Woollacott proposed Cllr Young and this was seconded by Cllr Carter.

**2/18. Election of Vice Chairman:** Cllr Woollacott was proposed by Cllr Young and seconded by Cllr Carter.

**3/18. Declaration of Acceptance of Office:** These were signed by all councillors.

**Present:** Cllrs: Nigel Young (Chair), John Woollacott (Vice Chair), Bob Carter, Martyn Broom, David Key (Ward Councillor) and Kerry Kennell (Clerk)

**4/18. Apologies:** PCSO D England, Cllr David Key (Ward Councillor)

**5/18. Declarations of Interest on Agenda Items:** No interests were declared

**6/18. Minutes:** The minutes of 19<sup>th</sup> March 2019 were reviewed and signed as a true record of the meeting.

Meeting suspended for comments and questions to be received from the public. No items were raised.

**7/18. Matters raised by the Chairman:** No items were raised.

**8/18. Councillors' Reports:** Cllr Woollacott arranged for Andrew Tucker to clear ditches throughout the parish including Wood Lane, Viney Lane, Woolhayes Lane. Thanks were given to Cllr Woollacott for identifying the areas and for arranging it within the deadline for the parish together funding.

**9/18. District and County Councillors' Reports:** there was nothing to report.

**10/18. Community Police Officer's Report:** No police report received.

### **12/18. Finance Report & Accounts Paid**

The balance of the account is: £11,166.54

The following payments were agreed:

Cheque number 100077 Village Hall hire £90.00

Cheque number 100078 DALC £57.54

Cheque number 100079 Community First (insurance) £160.65

It was agreed that Cllr Young will become a signatory of the bank account.

12/18 Defibrillator: the clerk has been looking into how other parishes obtained a free defibrillator. Two local parishes obtained a grant from the British Heart Foundation. Applications had been stopped due to the end of the financial year but will be reopened during May. The clerk will keep checking and will apply for a free defibrillator if she can. Clerk will also chase BT to confirm they would support the use of the phone box to house a defibrillator.

**13/18. Website:** There have been several enquiries to the clerk regarding items generated from the website. Cllr Carter will put the dates for the Cotleigh fete on the website.

**14/18. Correspondence:** No items received.

**15/18.** The date of the meetings for the next 12 months were confirmed:

Tuesday 4<sup>th</sup> June  
Tuesday 10<sup>th</sup> September  
Tuesday 12<sup>th</sup> November  
Tuesday 14<sup>th</sup> January  
Tuesday 17<sup>th</sup> March  
Tuesday 12<sup>th</sup> May

The meeting ended at 7.42pm.